

電 郵

通 告

致：各機構會員主管

由：方敏生
行政總裁



事由：機構主管會議

日期：2012年6月14日

本人誠邀閣下出席於2012年7月6日(星期五)下午2時30分在溫莎公爵社會服務大廈1樓大禮堂舉行的機構主管會議，共同就多項事宜交流意見。隨函附上會議議程以供參閱(附件一)，請於7月5日(星期四)或之前將附上之回條(附件二)填妥及交回本會。

如有任何查詢，歡迎致電2876-2455與項目經理(會員聯繫及服務)張麗華小姐聯絡。多謝!

附件

By Email

MEMORANDUM

To : Heads of Agency Members

From : Christine Fang
Chief Executive



Re : Agency Heads Meeting

Date : June 14, 2012

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I write to cordially invite you to attend the Agency Heads Meeting to be held on 6 July 2012 (Friday) at 2:30 pm at Auditorium, 1/F, Duke of Windsor Social Service Building to share and discuss several issues. Enclosed please find the agenda (Appendix 1) for your information. Please kindly fill in the attached reply slip (Appendix 2) and return it to us on or before 5 July 2012 (Thursday) if you are able to attend the Meeting.

Should there be any questions, please feel free to contact Miss Cheung Lai Wah, Project Manager (Membership Liaison & Service) on 2876-2455.

Thank you!

Encl.

The Hong Kong Council of Social Service

Agency Heads Meeting

Date: July 6, 2012 (Friday)

Time: 2:30pm – 5:00 pm

Venue: Auditorium, 1/F, Duke of Windsor Social Service Building,
15 Hennessy Road, Wanchai, Hong Kong

Agenda Items 議程

1. Update on Lump Sum Grant Sharing Sessions and other Agency Finance Issues (The Chest's New Monitoring System– Review Visit, Concerned issues related with Lotteries Fund, Bank Charges, etc)
整筆撥款津助制度交流會與其他財務課題
(公益金新增的監管制度-檢閱探訪，獎券基金關注事宜及銀行服務收費等等)
2. Long Term Welfare Planning and 2012-13 Welfare Agenda and Priorities Setting
長遠福利規劃及制訂2012-13福利議題與優次
3. Recommendations to the Incoming Chief Executive and Preparation for 2012 Policy Address Submission
新特首上任的建議書及2012施政報告的提議
4. Caring Company 10 Years Mileage and Forward
商界展關懷十年進程及前望
5. Advocacy Agenda: Family Impact Assessment
倡導議題：家庭影響評估
6. A.O.B. 其他事項

傳真號碼 FAX: 2864 2910

香港社會服務聯會
The Hong Kong Council of Social Service

機構主管會議
Agency Heads Meeting

回條
REPLY SLIP

日期 Date : 2012 年 7 月 6 日(星期五) July 6, 2012 (Friday)
時間 Time : 下午 2:30 – 下午 5:00 2:30 pm – 5:00 pm
地點 Venue: 香港灣仔軒尼詩道 15 號溫莎公爵社會服務大廈 1 樓禮堂
Auditorium, 1/F, Duke of Windsor Social Service
Building, 15 Hennessy Road, Wanchai, Hong Kong
Language: 中文 Cantonese

- 本人將會出席上述之機構主管會議
I will attend the captioned Agency Heads Meeting
- 本會之代表 _____ 將會出席上述之機構主管會議
My representative _____
will attend the captioned Agency Heads Meeting.

機構名稱 Name of Agency : _____

機構主管姓名 Name of Agency Head : _____

電話 Tel No. : _____ 電郵 Email : _____

請於 7 月 5 日(星期四)或之前將此回條填妥及傳真回本會。
Please complete and fax to the Council on or before July 5, 2012 (Thursday)

(查詢電話 : 2864 2985 楊惠清小姐)
(Registration Enquiry: Miss Natalie YEUNG at 2864 2985)